

Record of Decisions

**Executive Meeting, 11:00 a.m. Wednesday, February 15, 2012.
at the Badminton & Racquet Club of Toronto – George Pepall, host**

Item numbers below, refer to agenda items.

1. *Greetings & Welcome:*

George welcomed Frank Alusio, David Oberholtzer and Peter Butler to the B&R Club where he is a member. Garfield Portch was unable to attend.

2. *Approval of Agenda:*

Motion to approve by Frank, seconded by David. Carried.

3. *Approval of Record of Decisions from Dec. 12, 2011.*

The secretary received several corrections from George. Motion to approve by Peter, seconded by Frank. Carried.

4. *Finances and Membership update:*

The charitable organizations workshop (RPSC Foundation, TAPE, VGG Foundation) is deferred. We may need to find another resource person.

David reviewed the latest membership figures and Garfield's figures were shared (over 550 outstanding). The member renewals at this point are significantly below last year's renewals which are disappointing given the program of inner and outer covers of TCP. It continues to be a frustrating experience to get members and chapters to pay on time.

David will begin emailing non-payment members immediately. The postcard program will be used as a second round.

Send David Morrell the Interim Financial Statement for his information. Peter is to write a letter of agreement regarding David's volunteer position as advertising manager.

The good news is that donations from a variety of sources, are helping with the budget. PhilaPrint and TCP costs are down. These factors will in all likelihood produce a surplus for 2011.

It was approved that an adjustment must be made to the organization of the business and communications links between chapters, the executive and the National Office. A definition of a new position, "Contact Person" will be prepared by George for implementation.

Points to include: all correspondence will go to this person, responsible for disseminating information to the club executive for action, e.g. annual fees, insurance

premium and other information changes of club's executive/meeting location/show dates and location etc., must have email and home/business phone number, must make chapter copy of TCP available to members (not only for personal use), must be an RPSC member.

An inquiry was made of the \$1,000.00 donation from the Foundation to Edmonton ROYAL. The executive assistant confirmed it had been sent to John Attrell. The \$250.00 from RPSC has not been sent. This is being held in lieu of a recent request letter from David Piercey. The cost of the mailing of ROYAL advertisements to BC, AB and SK will amount to \$350.00. Again this will be negotiated in the total package of contributions from RPSC. All these decisions will be made at a TAPE meeting arranged by George, before the end of February.

The executive agreed to a salary increase for our executive assistant, Margaret Schulzke. A motion was so moved by David, seconded by Frank. Carried.

A motion was made by David, seconded by Frank that David's reports of the Interim Financials, the Membership Numbers and the preliminary budget for 2012, be approved. Carried. There will be no need to attach the reports.

5. The John Walsh Book Proposal:

This is a TAPE budgeting issue and will be deferred until after the meeting scheduled for later this month.

6. Elections:

It was tabled and requested by George, that the motion to extend the terms of the four executive officers as directors for one year, be included here. It carried, ten votes to none with two abstentions, as announced by email, Feb. 10, 2012. We will address the election process at the Annual General Meeting in Edmonton.

Reviewing the present make-up of the Executive and Board, there should be 14 directors (including the four officers on the executive). Half of the board should be elected at each annual meeting at the ROYALS. Each director can be elected for three terms (re-elected twice). The by-laws on line are the final draft out of the St. Catherines' meetings.

For a number of reasons, the present process is difficult to implement. George will meet with Craig Pinchen our legal counsel, to formalize the election procedures and recommend changes to the by-laws.

Robert Lunn of New Brunswick, has accepted George's invitation to join the Board. Motion to accept the appointment was made by David, seconded by Peter. Carried. He will attend the Edmonton ROYAL.

7. TSSC Funds:

Any discussions are premature at this time George, as a member of TSSC, will continue a dialogue with president Owen White.

8. The International Scene:

Commissioner Alexandra Glashan will be responsible for purchasing new travelling cases for the transport of exhibits to international shows. The old cases are to be retired due to their weight, lack of wheels and poor locking devices. Approval was given by the National Office to purchase the cases. The bill will be forwarded to TAPE for reimbursement.

Discussions of the duties of the ILO Officer and the FIAF treasury will be kept confidential at this time.

9. Nominees for the FIAF Hall of Fame:

Our nominations must be kept confidential at this time. Charles Verge will be preparing the profiles.

10. Pan-Am Games in 2015:

Executive members were urged to look at the Game's website: www.toronto2015.org/

11. Exhibit Entries to USA:

The responsibility for this item rests with Garfield. He has contacted the USA and Canadian Customs Departments asking for guidelines for crossing the borders in both directions. He has yet to receive responses.

12. TCP Matters:

The re-application for small publications postage subsidy for 2012 has been submitted by Ted Nixon.

David Morrell of Victoria B.C. has accepted our proposal as a volunteer to be our TCP advertising manager. He will be contacting Jim Szeplaki of Trajan Publishing, to begin a dialogue to implement his responsibilities. Peter is to send David a letter of understanding with regard to the position. (six month trial period, percentage of rates as remuneration, free quarter page ad in TCP etc.)

It was mentioned that Editor Tony Shaman has donated three cartons of books and catalogues to the Harry Sutherland Philatelic Library in the name of RPSC. This is the third donation and the RPSC is grateful for the contributions.

A question was raised about the placement of TCP in bookstores. The magazine is no longer available in George's local bookstore. He will investigate further and report back.

It was recommended that Margaret, as a proof reader of TCP, be asked if she would appreciate a copy of Adobe software to assist her in the job. Peter will speak with her and purchase the software if requested. (Jim Szeplaki and Robin Harris are to have input.)

13. *Edmonton ROYAL:*

Several requests for funding have been sent to the National Office/Executive for consideration. Much of it will be decided following the TAPE meeting later this month.

David has reservations about the bourse revenue as proposed in the preliminary budget for the ROYAL. He will contact David Piercey to discuss and clarify revenues. He noted that we had not received any donations to TAPE from Edmonton members (tax receipts). More information will be available following the TAPE meeting.

A review of directors intending to be at the ROYAL in Edmonton was shared. Several directors will not be attending. Details of the AGM will be published in the May/June issue of TCP.

Garfield Portch will be responsible for ordering new medals and communicating with the Edmonton planning team on their requirements. The Geldert Medal and show chair(s) will be presented at the ROYAL. George will confirm chairman (men). George noted that Michael Nowlan is the only director leaving the Board.

Margaret will organize new members to the 50 Year Club, medals prepared, those attending etc.

14. *Future Conventions:* no reports.

15. *Planning for the Secretary's Absence:*

The executive were pleased to announce that Ken Magee will act as secretary at the ROYAL meetings, in Peter's absence.

A July executive meeting will be planned. Ken will be asked to attend to present his *Record of Decisions* from the ROYAL meetings.

Next meeting of the executive will be held in April, at the call of the chair.

16. *Sales Circuits items:*

It was re-iterated that members selling stamps in the RPSC circuit program must be members of The RPSC. A similar arrangement as with the insurance coverage with

Hugh Wood Ins. is to be put in place for the Circuit program. Garfield will communicate this with Sandra Foss. There is no such requirement for buyers at club meetings having arranged a special night for purchasing from the circuit books. The selling of “politically sensitive” material in the circuits will be left to the good judgment of those buying and selling material.

17. *The John Nesbitt Gift of Books:*

The boxes are on their way from Washington. Shipping charges have been picked up by the donor. National Office is to watch for the delivery.

18. *DVD Programs:*

The newest member of the Board, Robert Lunn, will be assisting Marilyn Melanson with the production of our DVDs.

19. *Promotion Postcards:*

Rod Paige has completed the pre-production of the postcards. *Adfactor* will be printing them and delivery to the National Office is imminent. 2,500 copies were ordered.

20. *Website:*

Robin Harris reports that the renovation of the website is now complete and all is working fine. Margaret, Garfield and Peter have been in contact with Robin on a number of issues and they have been resolved easily. Several new procedures have been implemented as well. Robin has written an article in TCP for the March/April issue outlining the changes and the new organization of the site.

Robin has received the added remuneration for his excellent work over his long hours this winter.

The concern raised by a member re: the password security was discussed. Input from all parties was considered and it was decided that no further steps in the present process would need to be implemented.

It was decided that Robin would be informed that the executive would not recommend the addition of the Calgary periodicals to the website. A button to the club’s website to view their periodicals would be recommended.

The domain question is outstanding. Margaret and Robin are asked to continue the inquiry and proceed with the settlement in our favour.

21.125th Anniversary of Org. Phil:

There is no decision yet about the cost of celebration covers (who will receive them, will they be sold at the ROYAL, by whom? etc.) and the picture postage needed.

Regarding the Queen's Jubilee Medals, Charles Verge is responsible for this program in consultation with George. A set of criteria is to be developed.

The cancellers have been ordered and are in transit to the National Office. The Toronto canceller is to be used immediately on RPSC business mail through 2012 and the Edmonton canceller to cancel the celebration covers for the ROYAL. The second canceller will be taken to Edmonton for other show use.

22.New Business:

Peter shared copies of the yearly calendar as printed in Gibbon's Stamp Monthly. He requested that we consider such a project for 2013.

23.Adjournment: Motion to adjourn, made by the secretary. At 4:25 p.m.

Respectfully submitted by Peter Butler, Secretary, on February 20, 2012.