

Record of Decisions

**Executive Meeting, 11:05 a.m. Wednesday, 11 September 2013
at VGG Foundation, 10 Summerhill Avenue, Toronto, ON**

1. Greetings & Welcome

George Pepall welcomed David Oberholtzer, Rodney Paige, Garfield Portch and Robert Timberg. Rodney Paige is the new Vice-President of the Society, replacing Frank Alusio who did not stand for re-election at the Winnipeg convention. This is his first Executive Committee meeting. Peter Butler attended as an invited guest of the President and was present for most of the meeting. Ted Nixon from the VGG Foundation attended for part of item 9.

2. Approval of Agenda

Motion to approve – Carried.

3. Approval of Record of Decisions dated June 12, 2013

Motion to approve – Carried.

4. Action Items – June 12, 2013 Executive Committee Meeting

Action items from the June 12, 2013 Executive Committee meeting were discussed, but for convenience are summarized in this RoD in the appropriate paragraphs below.

5. Financial Update

The Treasurer's financial update as of September 10, 2013 was received. The Society is on a sound financial footing and should end the fiscal year in good shape. The federal publications assistance grant has been received once again.

6. Membership Update

The Treasurer's update on membership in the Society was received. As of September 10, 2013 the Society had a total membership (including life and honorary members) of 1700, down from 1789 at December 31, 2012. Membership continues to decline slowly, as is the case with most other philatelic organizations. Five chapters are now in arrears.

7. RPSC and FQP

The President provided further updates on his discussions with the Philatelic Federation of Quebec regarding an arrangement to allow members of the FQP to join The RPSC and continue their memberships in the FQP in one registration step. FQP provided a draft registration form for consideration. The form will be finalized to allow the new process to commence before year end.

8. RPSC Membership Application Forms

The Executive Manager flagged differences between the membership application form on the Society's web site and the form in TCP. The forms will be made consistent.

9. RPSC Website

The Executive Manager reported that the Society's Ethics Code had inadvertently not been posted to the Society's new web site. The code has now been added.

The Executive Manager also reported that nomination forms in English and French for the election of directors for the 2014-2016 term have also been added to the site. Nominations are due December 6, 2013.

The Society's Convention Guidelines will also be added to the site, in the member's only section.

Ted Nixon joined the meeting to discuss translation of articles from English to French and vice versa for the web site.

10. *TCP*

A meeting with Trajan Publishing to discuss production of TCP will be arranged for Tuesday afternoon, November 5, at Trajan's offices in St Catharines. In the evening the executive will attend the meeting of the St Catharines Stamp Club.

No one has stepped forward to volunteer as advertising manager. Further, the Executive Manager has not heard from the previous contract advertising manager, David Morrell, so the Society has no record of the contacts he made seeking new advertisers.

11. *Ethical Complaints*

The Executive Manager raised whether the Society's Ethics Committee should have a written procedure outlining its process. A written procedure is common in many organizations. However it was decided that a written procedure was not warranted for the Society.

12. *Survey of Members*

An electronic survey of members to canvas their opinions on some or all of the Society's operations was discussed. All agreed a survey had merit and warranted serious consideration. BNAPS will shortly be conducting a survey of its members. The Executive Manager would like to review the BNAPS survey before preparing a survey for possible use by the Society in 2014.

13. *Governance – Directors/Duty Officers Self-Assessment*

The director/duty officer self-assessment questionnaire is still in preparation. The aim is to implement it in the first half of 2014.

14. *Governance – Nominating Committee*

The President will contact Rob Lunn and ask if he will agree to become Nominating Committee Chair.

14 *Strategic Plan Review*

The Society's five-year Strategic Plan was agreed in 2009. The review of the Plan will commence at the next meeting of the Executive. All comments are to be submitted to the Executive Manager by mid-October for consolidation into one document for review.

15 *New Federal Not-For-Profit Corporations Act*

This new legislation will require the Society to review and possibly amend its corporate documents particularly its by-laws. Legal counsel is aware of the new law and has it under advisement.

16 *Unification of TAPE and RPSC Foundation*

Legal counsel has been instructed to consider the possibility of consolidating TAPE and the RPSC Foundation. The President will consult with counsel to determine the status of his analysis.

17 *Frames*

A lengthy discussion followed on the long-standing problem of lack of frames for use at exhibitions. Rodney Paige agreed to look into the question of manufacturing frames.

18 *Conventions*

Edmonton 2012: File is closed.

Winnipeg 2013: File is closed.

Halifax 2014: The confirmed dates are May 30, 31 and June 1. No budget for the convention has been received as of the date of this meeting. The Executive Manager will follow up. Peter Butler recommended that everyone make every effort to ensure that Halifax is one of the best conventions ever. He also noted the importance of the organizers liaising with Canada Post and having a Canada Post presence at the convention.

2015: While the Society remains hopeful that the convention can be held in London, it must plan for the possibility that it may need to be held elsewhere. To this end, Rodney Paige will contact the organizers of ORAPEX 2015 in Ottawa to begin to explore the possibility of holding the Royal 2015 at ORAPEX.

Kitchener-Waterloo 2016: While no formal application has been received to date from the Kitchener-Waterloo Philatelic Society to hold the 2016 convention in Kitchener-Waterloo, the President advised that inquiries have been made about a possible location for the event.

2017: The President plans to travel to Boucherville in about a week to meet with the Association des numismates et des philatélistes de Boucherville inc. They have expressed a very strong interest in holding the convention in Boucherville in May 2017. The President will report back.

19 *Outreach/Public Relations*

Discussion followed on various topics including chapter expectations of the National Office and directors and officers, visits to chapters, and recognizing 50-year chapters. The President reported he has agreed to speak or provide a speaker for the Muskoka club's April or May 2014 meeting.

Motion to purchase a second RPSC banner for use at events – Carried.

20 *Next Meeting*

The next executive meeting will take place in mid-December, likely on the 11th. The President will confirm in due course.

21 *Adjournment*

Motion to adjourn at 3:55 p.m. – Carried.